

**European Union's Global Climate Change Alliance** 

## Enhancing Belize's Resilience to Adapt to the Effects of Climate Change (Belize GCCA)

Tenth European Development Fund Europe Agreement No. 2012/ 295 - 661 (BZ/DCI-ENV/22636)

**Final Financial Summary Report** 



#### FINANCIAL EXECUTION OF THE PROGRAMME

The following finance tables/reports are designed for submission to the EC, consistent with the budget categories agreed under the FAFA and UNDP results framework. It represents expenditure against the EC Contribution to the project. Finance tables are complemented by an expenditure table which reflects expenditures charged to co-financing sources. The report displays the budget data based on the EC expenditure category entered into ATLAS.

Under the financial agreement with the EC, reports are submitted to the Commission in Euro. These reports are drawn from financial statements denominated in US dollars as per UN legislative requirements. Where necessary, actual expenditure are converted into Euro using the rate of exchange at which the EC's contribution was recorded in the United Nations' accounts. The following report confirms the receipt and execution of the EC first tranche disbursement as is prescribed in the signed contract agreement. A total of € 1,134,907 (USD\$ 1,390,817.40) has been received by the executing entity to date. Stated US dollar equivalent is based on the UN Operational Rate of exchange at the time of its receipt. Deposit 36351 was received and recorded at the UNORE of Euro .816/\$1. Reference of this transaction is documented in Annex 1 of this document.

<u>Tranche 1</u>: € 1,134,907 - USD\$ 1,390,817.40 (BZE\$ 2,781,634.8) Date received: August 29<sup>th</sup>, 2012 (DID 36351)

The execution figures represent execution against the planned project budgets for 2012, 2013 and 1<sup>st</sup> Quarter 2014. Expenditure as is presented includes encumbrances and disbursements processed during the reporting period. The Euro values presented are determined by converting the USD expenditure figures using UN exchange rate of the transaction date. Expenditures are summarized by EU categories through a mapping process that links existing UN Charts of Accounts to these categories.

Prepared by:

1. Wade - Moon

Diane Wade-Moore

UNDP Programme Analyst

Portfolio Manager

#### Request for payment for contribution agreement with an international organisation

Date of the request for payment 23/03/2014

For the attention of European Union Technical Support Office 3358 Floral Park Street Belmopan Belize

Reference number of the Agreement: 2012/295 - 661

Title of the Agreement: Enhancing Belize's Resilience to Adapt to the Effects of Climate Change (Belize GCCA)

Name and address of the Organisation: United Nations Development Programme in Belize

3rd Floor, Lawrence Nicholas Building

South Ring Road, Belmopan

Belize, C.A.

Request for payment number: One & Two

Period covered by the request for payment: 1st January 2014 to 31st November 2014

Dear Sir/Madam,

I hereby request payment of interim payment under the Agreement mentioned above.

The amount requested is  $\in$  1,738,775 (Tranche 2 -  $\in$ 1,138,775; Tranche 3 -  $\in$ 559,002) as indicated in Article 4(2) of the Special Conditions of the Agreement.

Please find attached the following supporting documents:

narrative and financial progress report (interim payments )

The payment should be made to the following bank account: 301-0186139-77 of ING Belgium S.A. in Brussels

I hereby certify on honour that the information contained in this request for payment is full, reliable and true, that the costs incurred can be considered eligible in accordance with the Agreement and that this request for payment is substantiated by adequate supporting documents that can be checked.

Yours faithfully,

Roberto Voles

Roberto Valent

Resident Representative UNDP in Belize

Page | 3

#### **Financial Summary Page**

United Nations Development Programme in Belize Global Climate Change Alliance: Belize (Project Number: 00083646) Statement of Income and Expenditures for the period 1<sup>st</sup> June 2012 to 15<sup>th</sup> March 2014

DONOR: - 30079

Third Installment

Forecast Final Payment

I. OPERATING FUND Amount (USD/ Euros)	
Contribution	USD\$ 1,390,817.40 (€ 1,134,907.00)
Expenditure (without Encumbrance)	USD\$ 1,137,010.59 (€ 927,800.64)
Expenditure (reflecting Encumbered funds)	USD\$ 1,301,400.40 (€ 1,061,942.73)
Percent Delivery	93.54%
II. UNSPENT ALLOCATIONS	
Unspent allocations as of 15 <sup>th</sup> March 2014	USD\$ 89,417 (€72,964.27)
III. CASH COFINANCING	
Record of Cash Co-financing as of 15 <sup>th</sup> March 2014	€ 146,817.70
IV OUTSTANDING CONTRIBUTION	
Second Installment	€ 1,179,773

€ 559,002

€26,318

## Project Combined Delivery Reports

# (USD reports from which Euro equivalent drawn)

**Total Recorded Expenditure for reporting period** 

= USD\$ 1,137,010.59 / € 927,800.64

Exchange Rate: 1 Euro = 0.816 USD

There are three primary sources for reports in UNDP Atlas: the General Ledger (including sub-system accounting detail), Projects Resources, and Commitment Control. The Combined Delivery Report is a mandatory official report which reflects the expenses and funds utilized on a project. The expense page reflects the total expenses (recorded in Atlas) of a project during a period. The CDR is UNDP's official project expenditure report. It provides information at the aggregate level and does not contain transactional level details such as journal ids or voucher ids. The CDR retrieves its information from the General Ledger source.

The adoption of the International Public Sector Accounting Standards (IPSAS) by the United Nations Development Programme (UNDP) took place on 1 January 2012. This accounting policy change altered the way UNDP recognizes expenses in the Combined Delivery Report (CDR), from 2012 onward

UNDP's CDR under the old United Nations System Accounting Standard (UNSAS), reflected expenditure based on disbursements and commitments. IPSAS CDR, however, presents expenses, (formerly expenditure) that reflect costs related to goods delivered and services rendered. Unlike UNSAS, commitments (purchase orders) do not form part of the project expenses under IPSAS.

Combined Delivery Report With Encumbrance

UN DIP UN Development Programme Report ID: ungl143a

#### Selection Criteria :

۲

Business Unit : SLV10 Period : June-Dec (2012) Selected Award Id : 00068453 Selected Fund Code : ALL

Award Id : 00068453 Enhancing Belize's capacit		Period :	June-Dec (201)		
Project #: 00083646 Climate Change Alliance:B	elize	Impl. Partner : Location :	00500 Ministry El Salvador	of Economic Develop	
	Govt Disb	UNDP Disb	UN Agencies	Encumbrance	Total Exp
Fund: 30079 (EUROPEAN COMMISSION)					
71305 - Local ConsultSht Term-Tech	0.00	19,735,20	0.00	0.00	19,735,20
71405 - Service Contracts-Individuals	11,521,46	75,178,20	0.00	0.00	86,699,66
71605 - Travel Tickets-International	0.00	10,600.00	0.00	0.00	10,600.00
71615 - Daily Subsistence Allow-Intl	0.00	7.352.00	0.00	0.00	7,352.00
71620 - Daily Subsistence Allow-Local	1,336.20	76.40	0.00	0.00	1,412.60
71635 - Travel - Other	24.25	531.25	0.00	0.00	555.50
72145 - Svc Co-Training and Educ Serv	0.00	6,931.00	0.00	0.00	6,931.00
72205 - Office Machinery	0.00	6,580.00	0.00	0.00	6,580.00
72305 - Agri & Forestry Products	100.00	0.00	0.00	0.00	100.00
72399 - Other Materials and Goods	1.233.04	0.00	0.00	0.00	1.233.04
72415 - Courier Charges	0.00	15.87	0.00	0.00	15.87
72505 - Stationery & other Office Supp	776.88	72.79	0.00	0.00	849.67
72510 - Publications	0.00	2.001.39	0.00	0.00	2,001.39
72805 - Acquis of Computer Hardware	0.00	1,680,45	0.00	0.00	1,680,45
72815 - Inform Technology Supplies	0.00	36.00	0.00	0.00	36.00
74210 - Printing and Publications	0.00	398.63	0.00	0.00	398.63
74210 - Finding and Fubications 74525 - Sundry	8.18	3,137.50	0.00	0.00	3,145.68
75105 - Facilities & Admin - Implement	0.00	10,452.86	0.00	0.00	10,452.86
75105 - Facilities & Admin - Implement 76125 - Realized Loss	0.00	0.00	0.00	0.00	0.00
76130 - Unrealized Gain			0.00	0.00	
76130 - Unrealized Gain	0.00	- 0.01	0.00	0.00	- 0.01
Total for Fund 30079	15,000.01	144,779.53	0.00	0.00	159,779.54
Total for Project : 00083646	15,000.01	144,779.53	0.00	0.00	159,779.54
Award Total :	15,000.01	144,779.53	0.00	0.00	159,779.54

Combined Delivery Report With Encumbrance

UN DP UN Development Programme Report ID: ungl143a

#### Selection Criteria :

Business Unit : SLV10 Period : Jan-Dec (2013) Selected Award Id : 00068453 Selected Fund Code : ALL

Award Id : 00068453 Enhancing Belize's capacit Project # : 00083646 Climate Change Alliance:B		Period : Impl. Partner : Location :	Jan-Dec (2013) 00500 Ministry El Salvador	of Economic Develo	p
	Govt Disb	UNDP Disb	UN Agencies	Encumbrance	Total Exp
Fund: 30079 (EUROPEAN COMMISSION)					
	0.00	0.400.00	0.00	0.00	2 400 00
63405 - Learning Costs 71205 - Intl Consultants-Sht Term-Tech	0.00	2,400.00 12,116.00	0.00	0.00	2,400.00 12,116.00
71210 - Intl Consultants-Sht Term-Supp	487.75	0.00	0.00	0.00	487.75
71305 - Local ConsultSht Term-Tech	2,456.80	102,356.46	0.00	0.00	104,813.26
71310 - Local ConsultShort Term-Supp	403.41	0.00	0.00	0.00	403.41
71405 - Service Contracts-Individuals	22,505.57	153,826.41	0.00	0.00	176,331.98
71410 - MAIP Premium SC 71605 - Travel Tickets-International	0.00 602.31	359.56 9,535,11	0.00	0.00	359.56 10,137.42
71610 - Travel Tickets-Local	0.00	112.68	0.00	0.00	112.68
71615 - Daily Subsistence Allow-Intl	0.00	16,715.38	0.00	0.00	16,715.38
71620 - Daily Subsistence Allow-Local	0.00	472.00	0.00	0.00	472.00
71630 - Shipment	11.00	0.00	0.00	0.00	11.00
71635 - Travel - Other	5,131.71	3,757.89	0.00	0.00	8,889.60
72105 - Svc Co-Construction & Engineer 72115 - Svc Co-Natural Resources & Env	0.00 900.00	97,278.45 0.00	0.00	0.00	97,278.45 900.00
72120 - Svc Co-Trade and Business Serv	0.00	10,276.01	0.00	0.00	10,276.01
72130 - Svc Co-Transportation Services	0.00	2,406.65	0.00	0.00	2,406.65
72135 - Svc Co-Communications Service	0.00	737.00	0.00	0.00	737.00
72145 - Svc Co-Training and Educ Serv	0.00	21,352.38	0.00	0.00	21,352.38
72205 - Office Machinery	713.50 0.00	19,430.67	0.00	0.00	20,144.17
72210 - Machinery and Equipment 72215 - Transporation Equipment	0.00	1,305.17 120,775.00	0.00	0.00	1,305.17 120,775.00
72220 - Furniture	0.00	2,531.94	0.00	0.00	2,531.94
72305 - Agri & Forestry Products	7,438.21	22,218.61	0.00	0.00	29,656.82
72315 - Food & Textile Products	2,718.63	6,322.12	0.00	0.00	9,040.75
72320 - Wood & Paper Products	2,468.42	0.00	0.00	0.00	2,468.42
72399 - Other Materials and Goods 72405 - Acquisition of Communic Equip	0.00 5,178.04	53,750.00 40,892.95	0.00	0.00	53,750.00 46,070.99
72400 - Acquisition of Audio Visual Eq	0.00	5,705.60	0.00	0.00	5,705.60
72415 - Courier Charges	26.63	377.75	0.00	0.00	404.38
72420 - Land Telephone Charges	712.59	0.00	0.00	0.00	712.59
72425 - Mobile Telephone Charges	0.00	2,050.00	0.00	0.00	2,050.00
72440 - Connectivity Charges	0.00	1,841.42	0.00	0.00	1,841.42
72505 - Stationery & other Office Supp 72510 - Publications	53.89 1,262.30	9,730.85 4,032.16	0.00	0.00	9,784.74 5,294.46
72705 - Hospitality-Special Events	0.00	1,547,17	0.00	0.00	1,547,17
72710 - Hospitality-Vouchered Expenses	0.00	57.00	0.00	0.00	57.00
72805 - Acquis of Computer Hardware	0.00	2,718.28	0.00	0.00	2,718.28
72815 - Inform Technology Supplies	0.00	3,624.69	0.00	0.00	3,624.69
73105 - Rent	0.00	7.50 2,146.00	0.00	0.00	7.50
73115 - Moving Expenses 73310 - Maint & Licencing of Software	0.00	19,256.50	0.00	0.00	2,146.00 19,256.50
73405 - Rental & Maint-Other Office Eq	450.00	0.00	0.00	0.00	450.00
73410 - Maint, Oper of Transport Equip	1,409.62	2,883.47	0.00	0.00	4,293.09
74205 - Audio Visual Productions	0.00	1,485.00	0.00	0.00	1,485.00
74210 - Printing and Publications	2,234.98	6,471.58	0.00	0.00	8,706.56
74215 - Promotional Materials and Dist 74225 - Other Media Costs	0.00	15,279.53 1,157,13	0.00	0.00	15,279.53 1,157.13
74223 - Audio & Visual Equipment	0.00	75.00	0.00	0.00	75.00
74510 - Bank Charges	346.65	0.00	0.00	0.00	346.65
74525 - Sundry	380.24	3,722.52	0.00	0.00	4,102.76
74696 - PP&E Expensed Items	0.00	564.31	0.00	0.00	564.31
75105 - Facilities & Admin - Implement	0.00	59,230.82	0.00	0.00	59,230.82
75705 - Learning costs 75709 - Learning - training of counter	2,107.77 0.00	0.00 277.50	0.00	0.00	2,107.77 277.50
76130 - Unrealized Gain	0.00	- 0.02	0.00	0.00	- 0.02

Page 2 of 2 Run Time: 17-03-2014 18:03:32

	Award Id : 00068453 Enhancing Belize's capacity to Project # : 00083646 Climate Change Alliance:Belize		Jan-Dec (2013) 00500 Ministry El Salvador	of Economic Develo	p
	Govt Disb	UNDP Disb	UN Agencies	Encumbrance	Total Exp
76135 - Realized Gain 77630 - Dep Exp Owned - ITC Total for Fund 30079 Total for Project : 00083646	0.00 0.00 60,000.02 60,000.02	- 0.01 215.08 845,385.27 845,385.27	0.00 0.00 0.00	0.00 0.00 <b>0.00</b> 0.00	- 0.01 215.08 905,385.29 905,385.29
Award Total :	60,000.02	845,385.27	0.00	0.00	905,385.29

Combined Delivery Report With Encumbrance

DP UN Development Programme Report ID: ungl143a

#### Selection Criteria :

Business Unit : SLV10 Period : Jan-March (2014) Selected Award Id : 00068453 Selected Fund Code : ALL

	00068453 Enhancing Belize's capacity		Period :	Jan-March (201		
Project # :	00083646 Climate Change Alliance:Be	lize	Impl. Partner :		of Economic Develop	
			Location :	El Salvador		
		Govt Disb	UNDP Disb	UN Agencies	Encumbrance	Total Exp
Fund : 300	79 (EUROPEAN COMMISSION)					
-						
	05 - Local ConsultSht Term-Tech	0.00	20,046.90	0.00	0.00	20,046.90
	05 - Service Contracts-Individuals	0.00	26,283.34	0.00	0.00	26,283.34
	05 - Travel Tickets-International	0.00	2,270.00	0.00	0.00	2,270.00
	35 - Travel - Other	0.00	874.78	0.00	0.00	874.78
	05 - Svc Co-Construction & Engineer	0.00	3,115.11	0.00	0.00	3,115.11
721	30 - Svc Co-Transportation Services	0.00	225.99	0.00	0.00	225.99
721	35 - Svc Co-Communications Service	0.00	833.34	0.00	0.00	833.34
721	45 - Svc Co-Training and Educ Serv	0.00	5,871.00	0.00	0.00	5,871.00
722	05 - Office Machinery	0.00	80.00	0.00	0.00	80.00
722	20 - Furniture	0.00	211.11	0.00	0.00	211.11
723	05 - Agri & Forestry Products	0.00	5,216.66	0.00	0.00	5,216.66
723	15 - Food & Textile Products	0.00	600.50	0.00	0.00	600.50
723	20 - Wood & Paper Products	0.00	150.00	0.00	0.00	150.00
724	05 - Acquisition of Communic Equip	0.00	0.00	0.00	0.00	0.00
724	25 - Mobile Telephone Charges	0.00	455.00	0.00	0.00	455.00
	10 - Publications	0.00	661,10	0.00	0.00	661.10
727	05 - Hospitality-Special Events	0.00	836.66	0.00	0.00	836.66
728	15 - Inform Technology Supplies	0.00	0.00	0.00	0.00	0.00
734	10 - Maint, Oper of Transport Equip	0.00	2,116.12	0.00	0.00	2,116.12
742	10 - Printing and Publications	0.00	944,66	0.00	0.00	944.66
	15 - Promotional Materials and Dist	0.00	185.04	0.00	0.00	185.04
742	30 - Audio & Visual Equipment	0.00	13.32	0.00	0.00	13.32
	05 - Insurance	0.00	762.63	0.00	0.00	762.63
	25 - Sundry	0.00	92.50	0.00	0.00	92.50
	96 - PP&E Expensed Items	0.00	0.00	0.00	0.00	0.00
Total for Fu	nd 30079	0.00	71,845.76	0.00	0.00	71,845.76
Total for Pro	<b>bject</b> : 00083646	0.00	71,845.76	0.00	0.00	71,845.76
Award Total	:	0.00	71,845.76	0.00	0.00	71,845.76

Page 1 of 1 Run Time: 17-03-2014 18:03:09

## Section 2

- Comparison Budget and Funding in USD vs Euros (1<sup>st</sup> June 2012 to 31<sup>st</sup> March 2014)
- 2. Summary of Total Budget Expenditure's Reflecting Cash Co-financing (1<sup>st</sup> June 2012 to 31<sup>st</sup> March 3014)

EC Funds received: € 1,134,907 (USD\$ 1,390,817.40 / BZE\$ 2,781,634.8) Date received: 29<sup>th</sup> August 2012

Total Recorded Atlas Expenditure: € 1,061,942.73 / USD\$ 1,301,400.40 - 93.54% of EC funds received

LIN Dovelonment Programme	Comparison of P	udgot and Eundi		<b>.</b>				
UN Development Programme	Comparison of B	udget and Fundi	ng in USD vs Euro	)				
From 01-JUN-2012 To 31-MAR-2014								
Reporting Office: El Salvador/ Belize								
Project Title: Climate Change Alliance:Belize								
EC Reference/ Contract No.								
UNDP Project ID: 00083646								
		Dollar (	USD)			Eur	0	
			nditures				nditures	
	<b>Total EC Budget</b>	EC Encumbrance	EC Disbursemer	EC Balance	Fotal EC Budge	EC Encumbra	EC Disbursem	EC Balance
Human Resources								
Technical Staff Salary	597,879.60	4,339.60	138,697.70	454,842.40	487,869.75	3,541.11	113,177.32	371,151.40
Administrative Staff Salary	333,264.00	900	289,315.00	43,049.00	271,943.42	734.40	236,081.04	35,127.98
International Staff	41,846.00	28,593.80	12,603.80	648.5	34,146.34	23,332.54	10,284.70	529.18
Abroad Per Diem	0	0	24,067.40	-24,067.40	0.00	0.00	19,639.00	-19,639.00
Local Per Diem	0	0	1,884.60	-1,884.60	0.00	0.00	1,537.83	-1,537.83
Conference Per Diem	0	0	0	0	0.00	0.00	0	0.00
Sub-Total Human Resources	972,989.60	33,833.40	466,568.40	472,587.90	793,959.51	27,608.05	380,719.81	385,631.73
Travel								
International Travel	69,750.50	0	23,018.40	46,732.10	56,916.41	0	18,783.01	38,133.39
Local Travel	0	0	10,432.60	-10,432.60	0.00	0	8,513.00	-8,513.00
Sub-Total Travel	69,750.50	0	33,451.00	36,299.50	56,916.41	0	27,296.02	29,620.39
Equipment And Supplies								
Rent or Purchase of Vehicle	328,511.90	0	120,775.00	207,736.90	268,065.71	0	98,552.40	169,513.31
Furniture Computer Equipment	59,375.80	-19,481.00	115,424.20	-36,567.50	48,450.65	-15896.496	94,186.15	-29,839.08
Spare Parts and Tools	0	0	54,983.00	-54,983.00	0.00	0	44,866.13	-44,866.13
Other Equipment	320,680.50	0	47,233.20	273,447.30	261,675.29	0	38,542.29	223,133.00
Sub-Total Equipment And Supplies	708,568.20	-19,481.00	338,415.40	389,633.80	578,191.65	-15896.496	276,146.97	317,941.18

Local Office Cost								
Vehicle Costs	0	0	0	0	0	0	0	0
Office Rent	18,540.40	-1,551.00	9,012.70	11,078.70	15,128.97	-1,265.62	7,354.36	9,040.22
Consumables	52,632.10	0	18,591.40	34,040.70	42,947.79	0.00	15,170.58	27,777.21
Other Services	0	0	0	0	0	0	0	0
Sub-Total Local Office Cost	71,172.50	-1,551.00	27,604.20	45,119.40	58076.76	-1265.616	22525.0272	36817.4304
Other Costs								
Publications	160,046.30	0	28,244.90	131,801.30	130,597.78	0	23,047.84	107,549.86
Studies and Research	0	0	49,533.40	-49,533.40	0.00	0	40,419.25	-40,419.25
Auditing Costs	36,750.00	0	0	36,750.00	29,988.00	0	0.00	29,988.00
Evaluations Costs	0	0	0	0	0.00	0	0.00	0.00
Translation and Interpreter	0	0	0	0	0.00	0	0.00	0.00
Fincancial Costs	0	0	0	0	0.00	0	0.00	0.00
Costs of Conterence	82,604.20	0	2,440.80	80,163.40	67,405.03	0	1,991.69	65,413.33
Sub-Total Other Costs	279,400.50	0	80,219.10	199,181.30	227,990.81	0	65,458.79	162,531.94
Works and Real Estate								
Purchase of Land	0	0	0	0	0	0	0	0
Purchase of Building	0	0	0	0	0	0	0	0
Construction	1,135,339.80	161,428.60	100,393.60	873,517.70	926437.28	131725.74	81921.18	712790.44
Sub-Total Works and Real Estate	1,135,339.80	161,428.60	100,393.60	873,517.70	926437.28	131725.74	81921.18	712790.44
Other Services								
Other	101,718.30	0	10,850.20	90,868.00	83,002.13	0	8,853.76	74,148.29
Sub-Total Other Services	101,718.30	0	10,850.20	90,868.00	83,002.13	0	8,853.76	74,148.29
Direct Project Costs								
Administrative Costs	208,290.00	0	69,668.60	138,621.40	169,964.64	0	56,849.58	113,115.06
Sub-Total Direct Project Costs	208,290.00	0	69,668.60	138,621.40	169,964.64	0	56,849.58	113,115.06
Eligible Project Costs								
Contingencies	0	0	0	0	0	0	0	0
Sub-Total Eligible Project Costs	0	0	0	0	0	0	0	0
TOTAL	3,547,229.40	174,229.90	1,127,170.50	2,245,829.00	2894539.19	142171.60	919771.13	1832596.46

Funding Analysis:		
	Total This Period (Euro)	Total Cumulative (Euro)
Budget	2,894,539.19	
Expenditure	1,061,942.73	1,061,942.73
Contributions	1,134,907.00	1,134,907.00
Available Fund	72,964.27	72,964.27
% Expenditure / Contribution	93.54%	93.54%
	EURO	USD
Available Budget	1,832,596.46	2,245,829.00
Pending Contributions	1,765,093.00	1,440,315.89
Revalued Pending Contributions @ 1.368		
(Exchange rate as of 15/03/2014)	1,765,093.00	2,414,647.22
Exchange <b>Gain</b> / (Deficit)		-168,818.22

\*\*\* Deviations in reporting totals appearing between the CDR's and the Budget Comparison Report are as a result of on new IPSAS guidelines. CDR's which are now tied to IPSAS processers do not reflect funds encumbered through contracts and PO's. Minor deviations can also be attributed to delays in General Ledger updating. The General Ledger serves as the official financial record of UNDP. UNDP's financial statements are produced from the General Ledger, as are most reports produced for outside parties. Processes such as encumbrance accounting have been developed by UNDP so that the financial information recorded in the General Ledger fully meets the requirements of UNDP Financial Rules and Regulations. While we strive to ensure that postings to the ledger are completed as frequently as possible, exceptions and other issues can sometimes delay posting by days or weeks.

Main Budget Line	Total Budget in original Grant Agreement	Project Funds Committed/Disbursed as of 15 <sup>th</sup> March 2014	Local Contribution Committed/ Distributed as of 15 <sup>th</sup> March 2014	Total funds Committed/ Distributed as of 15 <sup>th</sup> March 2014
1. Human resources	€ 793,959.51	€ 408,327.86	€ 61,653.66	€ 469,981.52
2.Travel	€ 56,916.41	€ 27,296.47	€ 2,311.27	€ 29,607.74
3.Equipment & supplies	€ 578,191.65	€ 260,250.47	€0	€ 260,250.47
4. Local office	€ 58,076.76	€ 21,259.41	€ 34,272.00	€ 55,531.41
5. Other costs, services	€ 227,990.81	€ 65,458.79	€ 48,580.77	€ 114,039.56
6. Works and Real Estate	€ 926,437.28	€ 213,646.92	€0	€ 213,646.92
7. Other	€ 83,002.13	€ 8,853.76	€0	€ 8,853.76
8. Direct Project Cost	€ 169,964.64	€ 56,849.58	€0	€ 56,849.58
9. Total direct eligible cost (add 1 to 8)	€ 2,894,539.19	€ 1,061,942.73	€ 146,817.70	€ 1,208,760.96
10. Contingency (max 5%of 9)	€0	€0	€0	€0
11. Total direct eligible cost (9 + 10)	€ 2,894,539.19	€ 1,061,942.73	€ 146,817.70	

Summary Report Reflecting Total Project Expenditure (EC contribution and local Contribution)

\*\*\*Note: Local contribution calculated at a rate 1 Euro= 0.816 USD as a means of standardizing report features

### **Report Annexes**

Subject	RE: USD/ EU conversion 1 <sup>st</sup> Tranche
From	Claire Adrien
То	Diane Wade; Diane Wade
Sent	Monday, March 17, 2014 10:55 AM

Dear Diane.

Deposit 36351 was received and recorded at the UNORE of Euro .816/\$1. See below for your reference.

Unit: UNE	JP1	Deposit ID	30351		Payment: Et	J/CTR295661	Seq: 1	
Amount:		1,134,907.0	0 Currency	: EUR	Di	splay Totals:	Entry 🗸	
Base:		1,390,817.4	0 Currency	: USD				
Cash Control	Accounting							
ChartFields	Currency	y Details	<u></u>					
<u>GL Unit</u>	Account	Operating Unit	Fund Code	<u>DeptID</u>	PC Busine Unit	ss Project	Activity	Source Typ
1 UNDP1	11005	H17	00001					
1 UNDE I	11005		00001					
2 Lines	14070 Total Debits I Payments	H17 : 1,134 Paymer	00001 ,907.00 EUF	R T Deposit	t Control	1,134,907.00		0.00
2 Lines	14070 Total Debits I Payments	H17 : 1,134	00001 ,907.00 EUF		t Control	1,134,907.00 /CTR295661		0.00
2 Lines	14070 Total Debits I Payments	H17 : 1,134 Paymer Deposit ID:	00001 ,907.00 EUF	<u>D</u> eposit	Payment: EU		Seq: 1	0.00
2 Lines 2 Lines Cash Contro Unit: UNE	14070 Total Debits I Payments	H17 : 1,134 Paymer Deposit ID: 1,134,907.0	00001 ,907.00 EUR It Misc Wrk : 36351	Deposit	Payment: EU	/CTR295661	Seq: 1	0.00
2 Lines 2 Lines Cash Contro Unit: UNE Amount: Base: Cash Control	14070 Total Debits I Payments DP1	H17 1,134 Paymer Deposit ID: 1,134,907.0 1,390,817.4	00001 ,907.00 EUF ht Misc Wrk : 36351 0 Currency 0 Currency	Deposit	Payment: EU	/CTR295661	Seq: 1	0.00
2 Lines 2 Lines Cash Contro Unit: UNE Amount: Base:	14070 Total Debits I Payments DP1	H17 1,134 Paymer Deposit ID: 1,134,907.0 1,390,817.4 y Details	00001 ,907.00 EUF It Misc Wrk : 36351 0 Currency 0 Currency	Deposit	Payment: EU	/CTR295661 splay Totals: E	Seq: 1	0.00
2 Lines 2 Lines Cash Contro Unit: UNE Amount: Base: Cash Control	14070 Total Debits I Payments DP1	H17 1,134 Paymer Deposit ID: 1,134,907.0 1,390,817.4	00001 ,907.00 EUF It Misc Wrk : 36351 0 Currency 0 Currency	Deposit	Payment: EU	/CTR295661 splay Totals: E	Seq: 1	0.00
2 Lines 2 Lines Cash Contro Unit: UNE Amount: Base: Cash Control ChartFields	14070 Total Debits I Payments DP1	H17 : 1,134 Paymer Deposit ID: 1,134,907.0 1,390,817.4 / Details Operating	00001 907.00 EUF 11 Misc Wrk 36351 10 Currency 10 Currency	Deposit : EUR : USD	Payment: EU Di	/CTR295661 splay Totals:	Seq: 1	



CLAIRE M. ADRIEN Accounts Specialist BOM/OFRM/ Treasury Division claire.adrien@undp.org Phone: (212) 906-6778 Fax: (212) 906-6377

#### Annex 2: Breakdown of Implementing Agency (UNDP) Cash Co-financing

	Invoice/ Contract Number	Amount Euros	Description
1	UNDP PO Voucher 88211	22,480.00	50% support to development of CC adaptation Policy and Strategy
2	UNDP PO Voucher 86740 & PO 10775	26,100.77	Sector Vulnerability Assessment (Contract Bhawan Singh)
3	UNDP Purchase Orders 8159, 9582, 9659, 8477	55,781.11	Project Staff supporting National Climate Change Office
4	UNDP Purchase Order 10101	5,872.55	Staff support to Forest Department pilot
5	UNDP PO Vouchers 88214, 88215, 88025, 88024	2,311.27	Support of national participation in CC international forum
6	UNDP	34,272.00	UNDP support to Project Management Unit
Total		146,817.70	

\*\*\* The table above reflect only cash co-financing provided to the project to date. Inkind cofinancing by government partners and UNDP Country Office is not factored into the calculations.

#### **Annex 3: Recommendation to Request 2 Installments**

From: VANHAEVERBEKE Pierre Luc (EEAS-KINGSTON) [mailto:Pierre-Luc.VANHAEVERBEKE@eeas.europa.eu]
Sent: Wednesday, January 22, 2014 3:38 PM
To: Diane Wade
Cc: OPPERER Thomas (EEAS-KINGSTON); VALOR ARCE Cesar (EEAS-KINGSTON)
Subject: RE: Forecasting of payments for 2014 for the GCCA contract

Then I would suggest that you do a request for the two payments as one as there is less than 12 months left for the implementation and for pre-financing you should ask for the money for the next 12 months.

The requested amount would be: 1,765,093 – 26318 (planned final payment) = 1,738,775 Eur.

Regards

Pierre-Luc Vanhaeverbeke Infrastructure & Rural Development Section EU Delegation to Jamaica, Belize, The Bahamas, Turks and Caicos and The Cayman Islands Tel. +1-876-9246333 ext: 231 - Fax +1-876-9246339 website: www.eeas.europa.eu/delegations/jamaica

From: Diane Wade [mailto:diane.wade@undp.org]
Sent: Wednesday, January 22, 2014 4:03 PM
To: VANHAEVERBEKE Pierre Luc (EEAS-KINGSTON)
Cc: OPPERER Thomas (EEAS-KINGSTON); VALOR ARCE Cesar (EEAS-KINGSTON)
Subject: RE: Forecasting of payments for 2014 for the GCCA contract

It was our intention of requesting the second tranche next week and the third tranche as was stated in the project cooperation document in June. All work programmes have been formulated within this mind.

Regards, Diane